

City of Dahlonega

465 Riley Road
Dahlonega, GA 30533
(P) 706-864-6133
dahlonega-ga.gov
Office Hours: Monday - Friday
8 AM – 5 PM



Landlord Agreement Application

As Landlord (owner, manager, rental agent or other responsible party) for rental units designated as the following:

Type of property (apartment, house, etc.) _____

Property location (physical address, attach if multiple) _____

I/we, _____ (Owner or authorized agent),

request the City of Dahlonega Water Department to provide water service on a continuous basis to rental units not occupied by tenants.

_____ (Owner or authorized agent) will be responsible for and will pay for water/sewer service at unoccupied rental units until service is placed in a new tenant's name.

Bills for water service while in Landlord's name are to be remitted to the following address:

A turn on fee will be charged each time when the account is re-established in the Landlord's name at the time that a tenant requests service disconnection OR tenant account is closed for non-payment and service is transferred to the landlord. Each time a new tenant applies for service for any of the service addresses listed above or in attached document, a turn off fee will be charged to the Landlord's account and said account will be final billed. However, should the landlord for any reason, request that the water service be disconnected once the agreement is established and no tenant has applied for water/sewer service, the appropriate charges will be billed and this agreement will be null and void. Landlord's requesting to participate in this agreement must have a good payment history. The Landlord's deposit will remain on the account until the Landlord requests the account be taken off of Landlord status and the account is closed. If any accounts on this agreement fall into delinquent status, this agreement will be considered null and void.

If accepted by City of Dahlonega Water Department, it is understood that the landlord will be bound by City of Dahlonega's applicable Policies and Procedures, Ordinances and Resolutions for Water/Sewer Service fees where applicable.

Furthermore, either party may cancel this arrangement upon fifteen (15) days written notice to the other party.

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(Owner's Name Printed) (Owner's Signature) (Date)

(Owner Last 4 Digits of Social Security Number or complete Federal Tax ID)

(Owner Office/Home Address) (Telephone Number)

(Property Manager's Name) (Property Manager's Signature) Date

(Property Manager's Office Address) (Telephone Number)

Form should be typed or printed. If there is more than one address, please attach a list of each individual address to be placed on the Landlord Agreement. If authorized agent is not the property owner, please provide a copy of agreement for being authorized on owner's behalf.

Request for deletions or additions to the Landlord Agreement must be submitted in writing.