



**CITY OF DAHLONEGA
WORK SESSION MINUTES
June 16, 2014**

The Dahlonega City Council held a Work Session on Monday, June 16, 2014 at City Hall. Members present were Mitchell Ridley, Sam Norton, Bruce Hoffman, Michael Clemons and Roman Gaddis. Terry Peters was not present. Also present were City Manager Bruce Georgia and City Attorney Doug Parks. Mayor Gary McCullough called the Work Session to order at 4:00 p.m.

1. Stairs at Reservoir:

Councilman Gaddis informed that he and Mitchell Ridley had spoke with staff from Lumpkin County concerning building steps at the reservoir. The County should vote on this item at their next meeting and the City should have it placed on their July 7, 2014 Council Meeting agenda for approval. He further informed that the County will be sending out an RFP for construction of the steps and the cost will be divided between the County and the City.

2. Resolution 2014-6 – Budget Amendment for Cemetery Project:

Interim Finance Director Sabrina Cape informed this Resolution was for a budget amendment that relates to the cemetery mapping project for Mt. Hope Cemetery. Ms. Cape further informed that the Cemetery Trust Fund is for the maintenance of Dahlonega Memorial Park only and could not be used for this Mt. Hope project. Mayor McCullough requested that Ms. Cape and City Attorney Doug Parks research the Trust fund to see if there is a possibility the funds can also be used for Mt. Hope Cemetery maintenance. Mayor McCullough requested that Resolution 2014-6 be placed on the July 7, 2014 Council Meeting agenda for approval.

3. Resolution 2014-7 – Budget Amendment for LMIG Program Funds:

Interim Finance Director Sabrina Cape informed this Resolution was for a budget amendment to move the funds needed for a Street Construction capital project. The City received LMIG funds to cover a portion of the project. Mayor McCullough requested that Resolution 2014-7 be placed on the July 7, 2014 Council Meeting agenda for approval.

4. Resolution 2014-8 – Budget Amendment for Capital Equipment:

Interim Finance Director Sabrina Cape informed this Resolution was for a budget amendment to move the additional funds needed to cover the purchase of Capital

equipment. Mayor McCullough requested that Resolution 2014-7 be placed on the July 7, 2014 Council Meeting agenda for approval.

5. Resolution 2014-9 – Budget Amendment for Water Intake Permit Applications:

Interim Finance Director Sabrina Cape informed that this Resolution was for a Scope of Work for the Water Intake Permit that was not a budgeted item. Mayor McCullough requested that Resolution 2014-9 be placed on the July 7, 2014 Council Meeting agenda for approval.

6. Proposal for Recycling:

Public Works Director Ricky Stewart informed that he had spoke with a representative with Sanitation Solutions who picks up the recyclables for the University. They have agreed to a twenty-four (24) month pilot program to provide curb side service on a weekly basis and disposal for a cost of \$850.00 weekly. The City would still provide the recycling bins however; there will be savings from disposal fees, increased man power in other areas and a broader range of recyclables will be included. After further discussion, it was the consensus of the Council to move forward with the pilot program. Mayor McCullough requested that this item be placed on the July 7, 2014 Council Meeting agenda for approval.

7. Memo to Rename City Hall Building:

City Manager Bruce Georgia informed that he had been reviewing safety measures concerning the new HB 60. This new bill will allow firearms to be brought into City Hall. Mr. Georgia further informed if the City Hall building could be renamed to include Municipal Court, it could be a form of deterrent. After further discussion, it was the consensus of the Council to move forward with the name change. Mayor McCullough requested that this item be placed on the July 7, 2014 Council Meeting agenda.

8. Scope for Blue Line Replacement – W. K. Dickson:

Public Works Director Ricky Stewart informed the scope of work to replace all the blue water lines will concentrate on Sky Country and the Crown Mountain area first, which will replace the majority of the lines. The scope also proposed funding from GEFA, EPD permitting, mapping and plans to contractor, bidding, bi-weekly inspections and review of all the contractors invoices. The blue lines will be replaced with copper lines from the meter to the main and includes all road patching. After further discussion, it was the consensus of Council to move forward with the line replacement project. Mayor McCullough requested this item be placed on the July 7, 2014 Council Meeting agenda.

9. Scope of Wastewater Plant Improvement Projects:

Public Works Director Ricky Stewart informed the scope of work for the wastewater plant improvement projects included submitting applications for funding from USDA and grants. A preliminary study will also be completed to explain procedure, deficiencies and improvements. City Manager Bruce Georgia informed he felt the City will receive grant funding for this project and the scope includes the grant and USDA funding procedures being handled by W. K. Dickson. It was the consensus of the Council

to move forward with the required funding procedures for the wastewater plant improvements. Mayor McCullough requested this item be placed on the July 7, 2014 Council Meeting agenda.

10. Departmental Expenditures – FY 2015 Budget:

DDA:

Interim Finance Director Sabrina Cape informed Council the remainder departments to be discussed were DDA, Street, Water, Wastewater and Sanitation. Mr. Cordle informed that the DDA budget had remained fairly consistent from the prior year. He further informed that the DDA budget included the purchase of five (5) bronze plaques and that Public Safety showed no budget because that expense was now being covered under the professional services budget.

Street Construction:

Ms. Cape informed that all the departments being discussed today have the same assumptions in personal services as discussed previously. Public Works Director Ricky Stewart informed that the repairs/rentals budget had increased slightly for new tires and the capital budget is for the North Park Storm Drain project that was requested in FY 2014. This project would complete both basins from Choice Street to Morrison Moore Parkway. Mayor McCullough informed that the budget needed to include funds for street resurfacing and asked Council to consider allocating funds for this. Ms. Cape recommended that the Street Construction and Street Maintenance departments be combined due to difficulty in allocations and Council was in agreement with the recommendation.

Shop:

Public Works Director Ricky Stewart informed that one (1) employee was budgeted for this department and there were no major changes. He further informed the budget included the purchase of additional small tools and for City yard clean up.

Cemetery:

Mr. Stewart informed there were no changes in this department therefore; the budget remained the same as FY 2014.

Parks:

Mr. Stewart informed there were no changes other than a decrease in repairs.

Water Distribution:

Mr. Stewart informed there were no major changes from FY 2014 other than grinder pumps will now be under water distribution instead of the Lift Stations budget. The only capital item requested in this budget is a tapping machine. This machine drills into lines before installing the tap.

Sewer Treatment:

Mr. Stewart informed the budget for this department has decreased because capital items were budget in FY 2014. There is an increase in repairs for this budget due to the need of replacing twin pumps.

Lift Stations:

Mr. Stewart informed the budget has not changed a lot from last year. He further informed that he is still searching for ways to close all lift stations in order to save money on electricity, man power and maintenance cost.

Sanitation:

Ms. Cape recommended that the Sanitation and Recycling budget be combined because they are in one fund. Mr. Stewart informed that a small garbage truck is a capital item that has been included in this budget. Ms. Cape recommended looking at all options for the truck purchase, such as a lease/purchase option.

The Work Session was adjourned at 6:20 p.m.